

EDUCATION BACKGROUND *(Please provide information in chronological order.)*

1. **Teacher Education Programme**

Please provide information of Teacher Education Programme completed / attending at the Hong Kong Institute of Education or the former Colleges of Education.

Name of the Programme (Please “✓” as appropriate.)		
If you completed the following programmes on or before 1994, please attach a copy of the certificates and transcripts of studies.		
<input type="checkbox"/> Certificate in Primary Education (Chinese)	<input type="checkbox"/> In-service Course of Training for Teachers in Primary Schools	
<input type="checkbox"/> Certificate in Secondary Education (Chinese)	<input type="checkbox"/> In-service Course of Training for Teachers in Secondary Schools	
<input type="checkbox"/> Certificate in Secondary Education (English)	<input type="checkbox"/> In-service Course of Teacher Training (Technical)	
<input type="checkbox"/> Teacher's Certificate	<input type="checkbox"/> Other (please specify)	
Electives	1. _____ 2. _____	Date/Expected Date of Graduation Month / Year

2. **Post-secondary Programmes**

Please provide information of post-secondary programmes (other than those indicated above) attended/attending (e.g. ACTE, 16-week in-service language course for teachers).

Year of Attendance		Name of Institute	Qualifications Obtained/To be Obtained
From (Month / Year)	To (Month / Year)		

3. **Language teaching related professional development activities attended** *(For applicants applying for E3B012 programme*)*

Year of Attendance	Organization	Name of the activities

*For ICTT graduates without attending any 16-week language courses, please provide information of language teaching related professional development activities such as seminars, course attended, etc.

4. Language Proficiency Assessment for Teachers (LPAT) (For applicants applying for E3B012 programme)

Have you ever attended any LPAT open assessment or recognized language training programme?

Please enter “Y” for “Yes”; “N” for “No”.

If the answer is “Yes”, please specify the results as follows:

<u>For English proficiency assessment</u>			
<input type="checkbox"/> Reading	Level attained:	_____	Year of Attempt: _____
<input type="checkbox"/> Writing	Level attained:	_____	Year of Attempt: _____
<input type="checkbox"/> Listening	Level attained:	_____	Year of Attempt: _____
<input type="checkbox"/> Speaking	Level attained:	_____	Year of Attempt: _____
<input type="checkbox"/> Classroom Language Assessment	Level attained:	_____	Year of Attempt: _____
<u>For Putonghua proficiency assessment</u>			
<input type="checkbox"/> Listening and Recognition (聆聽與認辨)	Level attained:	_____	Year of Attempt: _____
<input type="checkbox"/> Pinyin (拼音)	Level attained:	_____	Year of Attempt: _____
<input type="checkbox"/> Oral (口試)	Level attained:	_____	Year of Attempt: _____
<input type="checkbox"/> Classroom Language Assessment (課堂語言運用)	Level attained:	_____	Year of Attempt: _____

ADDITIONAL QUALIFICATIONS (Please provide information in chronological order.)

Please give details of any additional relevant qualifications or achievements of non-academic nature which may be of assistance to the Institute in considering your application. Attach additional sheet(s) if necessary.

Date of Award	Name of Awarding Body	Qualification

INFORMATION ON CURRENT TEACHING APPOINTMENT

1. Are you a full-time secondary / primary school teacher?
 If yes, please enter "S" for "secondary school teacher"; "P" for "primary school teacher" or "N" for "No".

If yes, please provide the following information:

- a. Are you a Language Subject Panel Chairperson? If yes, please enter "Y" or "N" for "No".
- b. Have you held a senior or administrative post? Please enter "Y" for "Yes" or "N" for "No". If yes, please specify.

- c. Name and Address of Current School
 (Use BLOCK LETTERS in English.)

School Name: _____

School Address: _____

For Office Use									

School District Code (Please refer to the list of district codes in the "Application Guide".)

- d. Please use the following codes to indicate the nature of your school:

- i) **A** = AM
 P = PM
 W = Whole Day

- ii) **A** = Subsidized School
 D = Direct Subsidy School
 G = Government School
 P = Private School
 S = Special School

- e. Total no. of periods per week / cycle currently taught.

- f. Please indicate the major teaching subject(s), periods per week / cycle and level currently taught.

Major Teaching Subject(s)	Periods Per Week / Cycle	Level Currently Taught*	Normal Class (NC) Resource Class (RC)

* Please use the following codes to indicate the level currently taught.

- J** = P1 - P3 S1 - S3
S = P4 - P6 S4 - S7
B = P1 - P6 S1 - S7

2. Please indicate the total number of years and months of full-time teaching experience (including current school):
 (count up to 1 September 2003)
Year Month

3. Please indicate the total number of years and months of full-time language teaching experience (including current school):
 (count up to 1 September 2003) (For applicants applying for E3B012 programme)
- English Teaching Experience Chinese / Putonghua Teaching Experience
Year Month Year Month

OTHER FULL-TIME TEACHING EXPERIENCE

Please provide information in chronological order.

Date (Month / Year)		Name of School	Rank (e.g. Certificated Master / Mistress)	Teaching Subjects
From	To			

ADDITIONAL RELEVANT INFORMATION

Please provide any information which you think is relevant to the assessment of your application.

DECLARATION BY APPLICANT

1. I declare that all the information given above in support of my application is to the best of my knowledge accurate and complete. I understand that any omission or misrepresentation of information will lead to disqualification of my application for admission and subsequent enrollment in the Institute.
2. I authorize The Hong Kong Institute of Education to
 - (a) use my record of studies at the Hong Kong Institute of Education for the purpose to process the application; and
 - (b) use my data as a basis for various types of processing in relation to my application; and
 - (c) have my personal data transferred to the student records system which may be used for statistical and research purposes by the Institute upon my admission to the programme; and
 - (d) use my data to carry out checks on multiple registrations at this or other local / overseas institutions.

Signature of Applicant: _____

Date: _____

RECOMMENDATIONS

(It is at the applicant's discretion to invite the employer to complete this section.)

In accordance with the Personal Data (Privacy) Ordinance, the information provided here will be released to the applicant on his / her request.

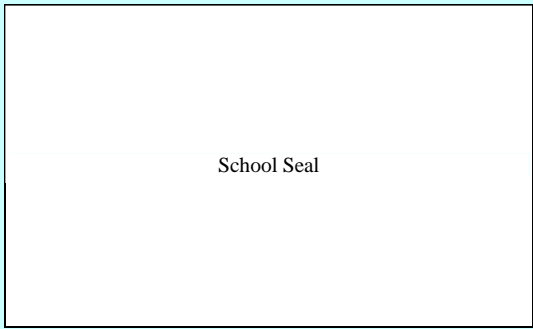
1. I certify that Mr / Mrs / Ms / Miss _____ is a serving full-time Teacher / Panel Chairperson / Principal / Others* (please specify _____) in my school.

2. Do you recommend the applicant to study this programme(s) for which he/she applies? Please enter "Y" for Yes or "N" for No.

Please state the reasons below:

Signature of Supervisor / Principal*: _____

Name of Supervisor / Principal*: _____
(Please use BLOCK LETTER)



Date: _____ Regional Education Office (if applicable) _____

* Please delete whichever is inappropriate.

For Office Use										
Application No.										

APPLICATION FEE

Please stick the receipt of application fee below:

Please stick the application fee pay-in-slip (with “HKIEd’s Copy”) or ATM Advice

CHECKLIST

Before submitting your application, please check if you have:

- filled in the correct programme code(s) and subject code(s)
- stuck the receipt of application fee
- attached a copy of each of the academic documents stated in your application
- signed and dated the application form

For Office Use	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<u>Academic Documents</u>	
<input type="checkbox"/>	<i>Transcripts</i>
<input type="checkbox"/>	<i>1st Year</i>
<input type="checkbox"/>	<i>2nd Year</i>
<input type="checkbox"/>	<i>3rd Year</i>
<input type="checkbox"/>	<i>4th Year</i>
<input type="checkbox"/>	<i>Certificates</i>